

**Hong Kong Housing Authority 'Sale of Home Ownership Scheme Flats 2024' (HOS 2024)
(including Sale of Recovered Flats from Estates under Tenants Purchase Scheme)**

Important Notice - Submission of Documentary Proof

(Applicable to Green Form applicants who need to undergo immediate vetting on flat selection day)

Please also be reminded that from the application date up to the day of executing the Sale and Purchase (ASP), the applicant and family members on the application form should still meet the eligibility criteria of this exercise.

After selecting a flat on your flat selection day, we will vet your eligibility thereafter and signing of ASP will only be arranged when you met the eligibility criteria of the HOS 2024. **In case, you are not eligible for this sale exercise after vetting, the flat that you selected would be cancelled.**

If applicants holding valid Green Form Certificate (GFC)s, please bring along the documentary proof, if any, stated below on your flat selection day for vetting.

For enquiries, please call the Housing Authority Sales Hotline on 2712 8000.

HOS Sales Unit
Housing Department

Attention: (for applicants holding valid GFCs only). Applicants and their family member(s) who are listed in the application form should declare the total monthly income of September 2024 and the net asset value as at 2 October 2024. Holders of GFC for Civil Service Public Housing Quota or Special One-off Housing Allocation for Junior Civil Servants no need to declare income and assets.

Applicant and family member(s) aged 18 or above listed on the application form are required to submit **copies** of the following document(s), if any, to facilitate the vetting process on your flat selection day.

1. Hong Kong Identity Card of applicant and family member(s) aged 11 or above
2. If not Hong Kong permanent resident, please submit One-way Permit (both sides) or passport
3. Documentary proof of relationship (e.g. birth certificate; notary public certificate; statutory declaration, etc.)
4. Certificate of Marriage for married persons (for the spouse of an applicant and/or a family member who has no right to land in Hong Kong, please submit the identity document of the spouse issued in the place of residence)
5. Death certificate (for deceased spouse) (if any)
6. Certificate of making Decree Nisi Absolute (Divorce) issued by the court (e.g. Form 6 or 7B) (if any)
7. Court order for the custody of children (if any)
8. **Employee's Income Certificate, if applicant and/or family member fail to provide, please provide the salary proofs from 1 October 2023 to 30 September 2024 and the bank statement showing the aforesaid salary** (except the holders of GFCs for Civil Service Public Housing Quota or Special One-off Housing Allocation for Junior Civil Servants)
9. **For family member(s) aged 18 or above who is a student, please submit the latest student identification document or student card** (except the holders of GFCs for Civil Service Public Housing Quota or Special One-off Housing Allocation for Junior Civil Servants)
10. **If you have interests in business of sole proprietorship, partnership and limited company, please provide the latest relevant financial report** (except the holders of GFCs for Civil Service Public Housing Quota or Special One-off Housing Allocation for Junior Civil Servants)
11. **If you and/ or your family member is unemployed or casual worker, please provide a declaration on the average monthly income for the period from 1 October 2023 to 30 September 2024. If not, you and/ or the concerned family member needs to show up to sign the declaration in person with the original and a photocopy of his/her HK identity card on your flat selection day** (except the holders of GFCs for Civil Service Public Housing Quota or Special One-off Housing Allocation for Junior Civil Servants)
12. **For applicant and family member(s), please submit the documentary proof showing the net asset value as at 2 October 2024** (except the holders of GFCs for Civil Service Public Housing Quota or Special One-off Housing Allocation for Junior Civil Servants)
13. Any other documents to support that your application still meets the eligibility criteria if there are changes in the particulars provided in your application form